



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

October 12, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

20 October 12, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors

GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**DEPARTMENT OF PARKS AND RECREATION:
WHITTIER NARROWS EQUESTRIAN CENTER PLANNING PROJECT
ACCEPT A SAN GABRIEL AND LOWER LOS ANGELES
RIVERS AND MOUNTAINS CONSERVANCY GRANT,
EXECUTE GRANT DOCUMENTS,
AND ESTABLISH CAPITAL PROJECT NO. 87102,
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
(FIRST DISTRICT) (4 VOTES)**

SUBJECT

Approval of the recommended actions will authorize the Director of Parks and Recreation to accept a grant from the Rivers and Mountains Conservancy and to execute a grant agreement with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy; establish and approve the budget for the Whittier Narrows Equestrian Center Planning Project, Capital Project No. 87102; and authorize the Auditor-Controller to process the appropriation adjustment.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

2. Delegate authority to the Director of Parks and Recreation, or his designee, as agent of the County of Los Angeles to accept a Rivers and Mountains Conservancy Grant in the amount of \$570,000 to fund the Whittier Narrows Equestrian Center Planning Project; conduct all negotiations; execute and submit all documents including, but not limited to, contracts, amendments and payment requests; and to comply with all applicable State and Federal laws necessary for completion of the project.
3. Establish Capital Project Number 87102, and approve the project budget of \$1,155,000 for the Whittier Narrows Equestrian Center Planning project.
4. Approve the appropriation adjustment in the amount of \$585,000 to Capital Project No. 87102 for the Whittier Narrows Equestrian Facility Planning project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and authorize the Director of the Department of Parks and Recreation (Department) to accept a grant from the Rivers and Mountains Conservancy Grant Program and to execute a grant agreement with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) for the Whittier Narrows Equestrian Center Planning Project; establish the capital project and authorize the Auditor-Controller to process an appropriation adjustment in the amount of \$585,000.

The proposed project consists of completion of a comprehensive development plan to improve trail access, provide educational/interpretive elements, enhance riverside habitat, and implement storm water management features using sustainable and best management practices. The development of the improvement plan will be accomplished by the Planning Division of the Department. The planning process deliverables include stakeholder/community outreach, construction drawings, and jurisdictional approvals, as included in Attachment I.

Implementation of Strategic Plan Goals

The recommended actions will meet the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), by maximizing the effectiveness of the County's processes, structure, and operations to support customer-oriented and efficient public services; Children, Family, and Adult Well-Being (Goal 2), by enriching lives through integrated, cost-effective and client-centered supportive services; and Community and Municipal Services (Goal 3), by delivering customer oriented municipal services to the County's diverse communities.

FISCAL IMPACT/ FINANCING

The total cost estimate of the planning project is estimated at \$1,155,000, including \$15,000 for Phase I Environmental Site Assessment, \$100,000 for planning consultant services, \$100,000 for environmental documentation, \$125,000 for schematics, \$75,000 for design development, \$650,000 for construction documents, \$50,000 for jurisdictional approvals, and \$40,000 for contingency. Project budget is included in Attachment II.

The required funding for the planning project is comprised of a \$570,000 RMC grant, \$570,000 from First District Discretionary Funds, and \$15,000 in prior year net County cost. The RMC grant is part of the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) administered through RMC. The RMC grant requires a 100 percent match in County funding and a funding commitment of \$2.0 million for the phase I implementation of the project. The County's match of \$570,000 will be transferred to Capital Project (C.P.) No. 87102 in a mid-year budget adjustment. One million of the committed fund is available in the C.P. No 87102, FY 2010-11 project budget. The remaining \$1.0 million is included in Extraordinary Maintenance Budget, FY 2010-11 Capital Projects budget.

Your Boards approval of the attached appropriation adjustment will increase the appropriation and revenue in C.P. No. 87102, FY 2010-11 project budget to provide sufficient funding for the Whittier Narrows Equestrian Center Planning Project, C.P. No. 87102.

Operating Budget Impact

The Department does not anticipate any one-time, start-up, or ongoing costs resulting from the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Department (Grantee) shall coordinate with the RMC (Grantor) and utilize all available resources to develop a comprehensive Project Development Plan consistent with the Project Evaluation Criteria and State approved General Policies. The Department must obtain State approval of the Project Development Plan prior to the implementation of the project in accordance with the Work Plan.

Pursuant to your Board's Civic Art Policy, adopted December 7, 2004, and subsequently revised on November 5, 2008, the Whittier Narrows Equestrian Planning Project is exempt from the Civic Art fee as the scope of the project is planning development.

ENVIRONMENTAL DOCUMENTATION

The proposed planning project, involving acceptance of grant funding for the Whittier Narrows Equestrian Center Planning Project, is statutorily exempt from CEQA. The recommended activities involve only feasibility or planning for possible future actions which have not been approved, adopted or funded pursuant to Section 15262 of the State CEQA Guidelines.

Upon completion of the planning phase, the Department will return to your Board for consideration of the appropriate CEQA documentation related to any recommended project approval.

Upon your Board's approval of the recommended actions, Parks and Recreation will file a Notice of Exemption with the County Clerk in accordance with Section 15062 of the State CEQA Guidelines.


IMPACT ON CURRENT SERVICES AND PROJECTS

There will not be any impact on current services or projects at Whittier Narrows Recreation Area as a result of these actions.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:RG
DJT:CV:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Parks and Recreation

WHITTIER NARROWS EQUESTRIAN PLANNING PROJECT SCHEDULE AND TIMELINE

ATTACHMENT I

[illegible]

ATTACHMENT II

WHITTIER NAROWS EQUESTRIAN PLANNING BUDGET

Project Tasks Detail by Project Phase	RMC	FIRST DISTRICT DISCRETIONARY FUNDS	PY NCC	TOTAL
Task 1: Retain Consultant:				
A. RFP Preparation/Advertising				
B. Job Walk/Receive Bids				
C. Consultant Interviews				
D. Award Bid for Plans/Specs				
Task 2: Community Outreach:				
A. Community Outreach Meetings				
B. Consultant Revisions & Final Community Meeting (Consultant's Contract)				
Task 3: Preparation of Plans & Specs				
Phase 1 ESA			\$15,000	\$15,000
Development Plan	\$50,000	\$50,000		\$100,000
Environmental Document		\$100,000		\$100,000
Schematics	\$95,000	\$30,000		\$125,000
Design Development	\$50,000	\$25,000		\$75,000
Construction Docs 50%	\$150,000	\$100,000		\$250,000
Construction Docs 75%	\$100,000	\$100,000		\$200,000
Construction Docs 90%	\$50,000	\$50,000		\$100,000
Construction Docs 100%	\$65,000	\$35,000		\$100,000
Jurisdictional Approvals	\$10,000	\$40,000		\$50,000
Contingency		\$40,000		\$40,000
TOTAL	\$570,000	\$570,000.00	\$15,000	\$1,155,000

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S. NO. 060

September 28, 2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 10-11

4 - VOTES

SOURCES

USES

BA DETAIL, SEE ATTACHMENT

BA DETAIL, SEE ATTACHMENT

SOURCES TOTAL: \$ 585,000

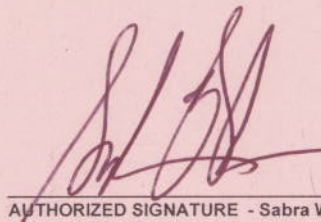
USES TOTAL: \$ 585,000

JUSTIFICATION

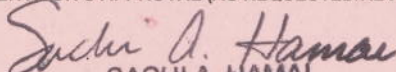
This appropriation adjustment is necessary to increase the revenue and appropriation to provide sufficient funding to fund the Whittier Narrows Equestrian Center Planning Project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

2010 OCT 12 2010


AUTHORIZED SIGNATURE - Sabra White, Manager, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)


SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

☒ APPROVED AS REQUESTED

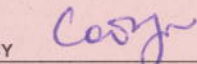
☐ APPROVED AS REVISED

AUDITOR-CONTROLLER

B.A. NO.

035


BY



Sept. 29 2010

CHIEF EXECUTIVE OFFICER

BY


Sept 30 2010

**APPROPRIATION ADJUSTMENT
WHITTIER NARROWS EQUESTRIAN CENTER PLANNING BUDGET
(FIRST DISTRICT) (4 VOTES)**

FY 2010-11

FINANCING SOURCES:

Parks and Recreation
Capital Projects/Refurbishments
Whittier Narrows Equestrian Center Planning Project
A01-CP-88-8752-65043-87102
Rev.: State-Other/CP
Increase Revenue \$570,000

Project and Facility Development
A01-CF-2000-10190
Services and Supplies
Decrease Appropriation \$15,000

TOTAL: \$585,000

FINANCING USES:

Parks and Recreation
Capital Projects/Refurbishments
Whittier Narrows Equestrian Center Planning Project
A01-CP-6014-65043-87102
Capital Assets – Building & Improvements
Increase Appropriation \$585,000

TOTAL: \$585,000

BA#035 *Connie Yee*